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| MEETING INFORMATION | | | |
| **MTG DATE/ TIME:**  December 6th, 2023 at 6:30pm | **LOCATION:**  Zoom | | **MINUTES REVIEWED BY:**  Board |
| **PRESIDED BY:** Brittany Brombach and Lisa Levy | RECORDED BY: Mary Beth Ring | | **DATE:** December 6th, 2023 |
| **ATTENDANCE LIST:**  **Officers:** Brittany Brombach, Lisa Levy, Alison Gussin, Nicole Rocklin, Charisse Manzi, Mary Beth Ring, Chelsea Parrish  **Attendees:** Valorie Tate, Kat Gopez, Dana Ashmore, Anna Burd, Rebecca Durday, Hilya Tehrani, Annalisa Clearhue, Stephanie Hasan, Luisa, Sienna  **WHPS Staff:** Seth Pozzi, Melanie Henson, Christine Chiche, | | | |
| HANDOUTS | |  | |
| * Agenda | |  | |
| GENERAL DISCUSSION: Meeting called to order at 6:30pm | | | |

| Macintosh HD:Users:robynarnold:Desktop:PAWS Logo.jpg **Meeting Agenda** | |
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| **Meeting Topic:** | Parents at Woodland Hills Private School (PAWS) Meeting |
| **Date and Time:** | Wednesday, December 6th, 2023 at 6:30pm |
| **Agenda Item** | **Notes** |
| **Welcome** | * **Brittany and Lisa** |
| **School Updates** | * **WHPS Updates from Seth Pozzi** * Winter show is this weekend, everything is set * Library is looking great |
| **Past Events** | * **Community Coffee on 12/1**   + Was well-attended; PAWS is trying to theme the coffees   + This week’s theme was “What does community mean to you?” * **Indigenous Heritage Month**   + Everything went great despite the wind   + PAWS donated $500 to the tribe’s initiatives   + Maybe we can talk to them next year about doing more integrated and hands-on activities * **Photo Fundraiser 11/26 (rescheduled from 11/18 due to rain)**   + Net Profit: $1,286.05   + 18 families participated   + Shani is open to doing a spring session – we just need to pick a date * **Square 1 Art Fundraiser – Anna Burd**   + Total fundraiser sales: $5,302.50   + Est. Profit: $1,749.83 (Anna getting final numbers) * **Library Updates – Anna Burd** * Library transformation is moving along – there are now two work areas and re-organized book sections * The electronic check-out program/computer system should be up and running by mid to end of January * Still need volunteers to come help every MWF from 8am-10am * We will be asking for book donations, but not until Anna can go through and see what all the book needs will be – we don’t want to get books we don’t need or already have enough of * **Restaurant Night – El Torito**   + Total sales $692, 20% donation $138.40   + El Torito only allowed a two-hour window of 6pm-8pm, so these returns seem on target for a typical restaurant night given that restraint * **Hiking Club event - rain cancellation - should we reschedule?** * Families were interested – will try to do another and find a new date * Possibly when rainy season is over? * **Thanksgiving Feast** * Too much food again this year; try to do an accounting for next year to bring in less * Two serving lines would be best so lines aren’t so long; plan for two serving lines next year * Put tables closer together to connect the rows so it feels more communal |
| **Upcoming/Ongoing Events** | * **Status of annual PAWS fundraising drive – Charisse** * $23,325.00 with 68 families participating * Re-brand of the ask from parents has been effective * **International Day of Persons with Disabilities** * Currently don’t have anything planned; will be a day, not a month * Had thrown around idea of manipulatives or different types of chairs, even a roller derby group in wheelchairs * Overall, the day should be treated like all the other special days – it should be an educational/learning opportunity for the kids * Christine is associated with L.A. Goal through her brother – it’s a group that supports adults with disabilities * Special Olympics is another possible group to reach out to * **Community Coffee 1/5** * **Restaurant Night - next date/month** * Topanga Social was discussed last meeting – overall consensus is that it’s too open-spaced to suit the running around of all of the kids. It will create too much chaos trying to keep kids from running out into the mall * Should we do Topanga Social as an adults-only night? If so, brand it as such, like the Wine Nights and keep it separate from Restaurant Nights * Let’s do the next one at The Stand – easy and suits needs of families * **Winter Show flower sales canceled** * **Dogman The Musical ticket sales**   + 41 tickets sold   + One more push to sell remaining tickets – YES; PAWS email should go out to all parents next week * **Season Of Giving 11/6-12/22**   + Miry’s List – this year families give directly through the Miry’s List website; PAWS is not collecting money to donate   + CHLA Toy Drive – considering switching the toy drive recipient to a charity Coach JC is affiliated with called Guadalupe Center. CHLA is overrun with toys and Guadalupe Center could be a better fit because there is a higher need there   + WVFB Food Drive |
| **Coordinators** | * **Open positions at PAWS to be filled:** * DEI Coordinator |
| **Committees** | * **Committee Lead positions to be filled:** * Snow Day – we need A LOT of volunteers for Snow Day; need to make clear on social media and email blasts that we need a certain number to make it happen; Sign Up Genius can go out to start getting parents enlisted and see what the numbers look like; in years past, WHPS has used a parent rep who lays down all the rules for the kids – maybe bring this back; Teachers also announce the rules to the classes; overall, need enough parent volunteers for safety reasons * Big-Little Dance – need to find a venue and a date, as this will not be on campus; theme it as a family love party in the spirit of Valentine’s Day, possibly a glow theme; this may not end up being a fundraiser, but according to Charisse, it ideally should be * Val-e-Gram * Spring Gala – April 27th has been proposed as the date at Woodland Hills Country Club; Annalisa will get the name of the auction committee company her son’s school uses and likes; the theme will be Studio 54/disco * Teacher Appreciation Week * **Committees that need volunteers:** * Yearbook Co-Coordinator needed |
| **PAWS Finances** | * **Update from Charisse**   + Bank Accounts as of 12/6/23:     - Savings - $6,099.64     - CD - $13,861.83     - Checking - $70,059.64 |
| **Q&A / AOB** | * **Ralphs Rewards Program** * Messaging to parents * Website update for both initial sign-ups and re-starting participation |
| **Closing** | * **Thank you for coming!!** |